

**WE'RE HIRING!**

Business Intelligence Analyst / Manager – based in Shanghai, China

BottlesXO is an innovative and exciting European Tech-Startup focused on the wine & service sectors for communities in Shanghai, Suzhou, Hong Kong and Singapore. In order to maximize opportunities with a successful expansion and growth in the market, we are looking for an energetic and enthusiastic individual to join our team.

To know more please visit us at www.bottlesxo.com

Scope of Position

Business Intelligence Analyst / Manager is to drive the data-driven decision making within BottlesXO. He/She will work across countries, departments and senior management to fundamentally derive actionable insights from data.

Job location: Shanghai

Reporting to: Head of Supply Chain & BI

Job Description

- Lead the Business Intelligence department in deriving strategic insights from large amounts of data, identify intelligence needs of each department through one-to-one communications of key employees
- Proactively educate and influence key stakeholders within the BottlesXO, provide them with data insights and business intelligence to assist with making strategic decisions and planning
- Research and analyze areas of interest to the company which will allow the company to gain a competitive advantage and maximize revenue opportunities
- Identify, Develop and implement data analytics and business intelligence tools to improve insights, efficiency and accuracy of reporting functions
- Develop a structure and methodology for reporting and communicating intelligence information to ensure maximum effect, make data digestible!
- Challenge decisions and strategies which conflict with intelligence information
- Establish intuitive reporting methodologies, perform ad-hoc market analysis as required to support strategy and analyze performance

Requirements

- Strong data & analytical skills, with experience using Excel and other tools
- Numerate, analytical, high attention to detail, able to prioritize
- An organized, proactive, responsible and highly motivated individual
- Ability to work as part of a diverse international team;
- Excellent communication skills in both written and spoken English; Mandarin is a plus
- Comfortable in a fast paced environment
- Diploma/ Bachelor Degree in mathematics or science preferred